

International Advisory Council of University Partners Charter Document

GlobaLinks Learning Abroad

As of December 2011

Mission

The International Advisory Council of University Partners (known as IACUP) for the GlobaLinks Learning Abroad organization was created in 2004 as an advisory group for the organization. The Council serves as an advisory resource and consultative group, rather than a governing or corporate body for the organization. Feedback is solicited from the Council regarding the organization and its program and practices. The Council is a small working body of persons who have a particular interest in helping organizations such as this one remain a strong provider of international education and which are interested to contribute their knowledge of the field to others.

Council Structure

The Council is comprised of approximately 12 individuals all who serve in international education at different educational institutions either in the USA or Canada. This Council is not an overseas host university council but rather a body concerned with student clients and university clients in North America. Members of the Council are either serving under an institutional or individual member appointment for a three –year term. The term is not renewable as an individual member although institutional members may choose to retain the same individual under their appointment. If a Council member cannot complete their service, they should inform the organization in writing so that another Council member may be selected.

Appointment of New Council Members

New Council members are nominated by either a current council member, leadership of the organization, Regional Directors of the organization, or other individuals who are consulted to provide suggestions for appropriate appointments. New Council members are appointed by the leadership of the organization. The organization strives to provide a council consisting of diverse educational institutional types, geographic areas, and involvement with the organization's study abroad programs. The Council is comprised of a diverse set of individuals who can share expertise that may benefit the organization.

Meetings and Commitments

It is expected that the Council members will be present at one meeting per year currently held at the main office in Denver Colorado. These meeting will be approximately two days in length. This meeting consists of working sessions in the office and a working dinner for the group on one night. The Council will be in a group, or in committee meetings discussing the projects and/or questions working with each other and with staff of the organization. The Council is expected to be present at the NAFSA advisor luncheon held during the National NAFSA conference each May unless costs or other factors prohibit him/her from attending the conference. Dates and times for this event are announced to the council each year. Where possible the Council may be consulted on other projects via email and phone during the rest of the year.

Duties and Responsibilities

The Council is expected to learn about the organization through reading of materials, attendance at meetings and potentially first hand experience working with the programs. The Council will be asked to come prepared to meetings after receiving an agenda and set of documents. Each Council member will be part of a general discussion on global topics which vary year by year and then each is to serve on a separate committee. Committees may serve particular goals of the organization such as diversity, program development, faculty involvement or academic integrity.

Council committee appointments may vary year to year depending on need and interest. During the Council member's second or third year of service, it is expected that he/she will attend a site visit or perform a program overview (here or onsite) with the sole intent to provide a report back to the Council and the organization.

Compensation

The Council is a volunteer council and members are expected to receive endorsement from their institutions ahead of accepting an appointment. Institutions are not compensated from a Council member's participation. It is expected that the Council is a cost-sharing advisory body and that the organization will contribute meals, accommodation and transportation. It is expected that the Council members will contribute their time/salary to the volunteer exercise for the entire period of the meeting and other times when they are consulting on Council matters through email or phone.

The onsite review will be co-planned by the Council member and the leadership of the organization. The visit will be fully funded by the organization.

Council members are not required to accept compensation from the organization for participation in this Council.